
International Business

Bachelor of Applied Science Degree



North Seattle
Community College

2014 APPLICATION PACKET



This is an application for admission to the Bachelor of Applied Science (BAS) in International Business program for fall 2014 enrollment. If you have questions or concerns, please contact us at any time.

Currently Accepting Applications

Program Start date: September 22th, 2014

Contact Name: Jesse Cooley

Phone: (206) 934-7794

Fax: (206) 934-3735

Email: BAS-Info@seattlecolleges.edu

NORTH SEATTLE COMMUNITY COLLEGE

One of the Seattle Community Colleges, North Seattle Community College does not discriminate on the basis of race or ethnicity, color, age, national origin, religion, marital status, gender, gender identity, sexual orientation, status as a veteran or disabled veteran, political affiliation or belief, citizenship/status as a lawfully admitted immigrant or disability.

APPLICATION CHECKLIST

Admission to the program is competitive. Meeting minimum requirements does not guarantee admission, as the number of qualified applicants may exceed the number of available enrollment spaces.

- Apply for a Student Identification (SID) Number** – If you have never attended North Seattle Community College
 - o Go to <https://northseattle.edu/admissions/steps> and apply for admission to North Seattle Community College online. Once you apply to the College, you will be emailed a SID number to use on your BAS application form
- Submit a completed application form** for the International Business Bachelor of Applied Science
Note: Please make sure you have all elements to the application packet before sending to the BEIT office.
- A non-refundable payment of \$35.00** paid at the Cashier's Office. Complete the invoice (page 8) and bring it to the Cashier's Office with payment. You may request a credit card authorization form to submit if you are unable to pay in person on campus. Include paid invoice with application submission as proof of payment. (*This fee covers your application to NSCC, transcript evaluation and your individualized program plan*).
- Unofficial transcripts** from a regionally accredited college demonstrating completion of an Associate degree.
 - o *Note: Upon acceptance you will need to provide sealed official transcripts, opened official transcripts will not be accepted. Students who have attended NSCC, SSSC, or SCCC do not need to order official transcripts from Seattle District colleges.*
 - o *Note: If you are submitting an international transcript, you must also submit an agency evaluation; for more information go to the following internet address:
<https://northseattle.edu/credentials/international-credits>*
- A personal statement** (minimum of 400 words, maximum of 600 words) discussing your work experience; your personal and professional goals; advanced certifications you already possess; any specific or unique attributes that you will bring to the program; any personal or imposed challenges or hardships you have overcome in pursuing your educational or work goals; or any other special considerations that you believe will make you a good candidate for the program.
- Résumé** describing your relevant work experience and skills. You may also use this as an opportunity to highlight any internship, work study, volunteering experiences, or other applicable activities in which you have participated.
- Review** the financial aid website at <http://northseattle.edu/financial> to get information about the application process and important deadlines. All financial aid applicants need to fill out the Free Application for Federal Student Aid (FAFSA) online at <http://www.fafsa.gov> and submit a North Seattle Community College Data Sheet to the financial aid office for each academic year. The priority application deadline for the 2014-2015 academic year is March 15th, 2014. All applicants must have a valid Student Aid Report (SAR) and a completed NSCC Data Sheet on file to meet this deadline. The 2014-2015 academic year starts fall 2014. If you have any questions please call the office at (206) 934-3688 or email at nscfinancialaid@seattlecolleges.edu.

At this time we are not accepting State Employee Space-Based Tuition Waivers for International Business (IBN) 300/400 level courses.

All application materials must be addressed to:
International Business-BAS
Attn: Business, Engineering and IT Division
North Seattle Community College
9600 College Way North Seattle, WA 98103-3599

BACHELOR OF APPLIED SCIENCE INTERNATIONAL BUSINESS APPLICATION FORM

IMPORTANT NOTES:

- Please type or print legibly with a black or blue pen
- Enclose documentation (stamped invoice or other receipt) indicating completed payment of \$35.00 application fee (do not mail cash or checks).

SECTION 1 - PERSONAL INFORMATION

First Name		Middle Initial	Last Name	
Address, including apartment number			City	State
Day Phone		Cell Phone	Evening Phone	
Date of Birth (mm/dd/yyyy)			Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	
E-mail Address			Previous Names 1. _____ 2. _____	
Social Security Number (SSN) --- ---		<p>Note: Your social security number is confidential and, under a federal law called the Family Educational Rights & Privacy Act, the college will protect it from unauthorized use and/or disclosure. In compliance with state/federal requirements, disclosure may be required for the purposes of state and federal financial aid, Hope/Lifetime Learning tax credits, academic transcripts, assessment or accountability research.</p> <p>Don't have a SSN? Are you an International Student (here on a student visa)? Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
Student Identification Number (SID) --- ---		<p>If you do not already have an SID number, go to https://northseattle.edu/admissions/steps and apply online. Once you finish the online application, you will be given an SID number.</p>		

SECTION 2 - COLLEGE ENROLLMENT HISTORY, COURSE PLANS, WORK EXPERIENCE

Year and quarter you plan to start: FALL QUARTER, 20_____	Are you the first generation in your family to attend college? <input type="checkbox"/> Yes <input type="checkbox"/> No		
College, vocational, or technical school attended/Degree in Progress	City and State	Years attended (YY) From: To:	Did you graduate/or will graduate? <input type="checkbox"/> Yes, Year _____ <input type="checkbox"/> No, Month/Year
College, vocational, or technical school attended	City and State	Years attended (YY) From: To:	Did you graduate? <input type="checkbox"/> Yes, Year _____ <input type="checkbox"/> No
College, vocational, or technical school attended	City and State	Years attended (YY) From: To:	Did you graduate? <input type="checkbox"/> Yes, Year _____ <input type="checkbox"/> No

List any additional colleges and vocational/technical schools on a separate sheet of paper and attach. Please have official transcripts sent to NSCC as directed in the application checklist.

Current degree(s) held, certification(s), and <i>briefly</i> list work experience List any additional degrees, certificates, or positions on a separate sheet of paper and attach.		
Degree / Certificate / Position	Granting institution or organization / Place of employment	Date degree or certificate received / Dates of employment

SECTION 3 - RESIDENCY INFORMATION

Please read this notice before responding to the questions in this section:

Effective July 1, 2003, Washington State law changed the definition of "resident student." The law makes certain students, who are not permanent residents or citizens of the United States, eligible for resident student status - and eligible to pay resident tuition rates - when they attend public colleges and universities in this state. *The law does not make these students eligible to receive need-based state or federal financial aid.* To qualify for resident tuition, students must complete an affidavit/declaration/certification if they are not currently a permanent resident or citizen of the United States but intend to apply and have met one of the following conditions:

Condition One: (a.) Resided in Washington State for three years immediately prior to receiving a high school diploma, and (b.) Completed the full senior year at a Washington high school, and (c.) Continuously resided in the state since earning the high school diploma.

Condition Two: (a.) Completed the equivalent of a high school diploma, and (b.) Resided in Washington State for the three years immediately before receiving the equivalent of the diploma, and (c.) Continuously resided in the State since earning the equivalent of a high school diploma.

NOTE: If you meet one of the above conditions and would like to pay resident tuition rates, contact the office of Admissions, Records, Registration, and Credentials (ARRC) at (206) 934-3663 and request a copy of the 1079 residency affidavit.

Residency Questions for Tuition Purposes:

1. Have you lived continuously in the State of Washington for the past 12 months? Yes No

If no, how long have you lived continuously in the state of Washington?

_____ months

2. Were you claimed for federal income tax purposes by your mother, father, or your legal guardian in the current calendar year? Yes No

In the past calendar year? Yes No

If **YES**, has your parent or legal guardian lived continuously in the Washington State for the past 12 months? Yes No

3. Will a public or private non-federal agency/institution outside the state of Washington provide you with financial assistance to attend college? (answer yes only if your eligibility for this assistance is based on being a resident of that state)

Yes No

4. Are you active duty military stationed in Washington or an active member of the Washington National Guard? Yes No

Are you the spouse or dependent of either (a) an active duty military person stationed in Washington, or (b) an active member of the Washington National Guard?

Yes (**COPY OF ORDERS TO WASHINGTON & MILITARY ID REQUIRED**)
 No

SECTION 4 – RACE/ETHNICITY INFORMATION

Providing this information is voluntary

1. Which race or ethnicity do you consider yourself to be? Check all that apply:

- African American (872)
- American Indian (597)
- Chinese (605)
- Japanese (611)
- White (800)
- Other Asian (621)
- Alaska Native (015)
- Native Hawaiian (653)
- Filipino (608)
- Vietnamese (619)
- Other Pacific Islander (681)
- Other Race (specify): _____

2. Are you of Spanish/Hispanic/Latino ethnicity? No

- Yes, Mexican, Mexican American, Chicano (722)
- Yes, Puerto Rican (727)
- Yes, Cuban (709)
- Yes, other Spanish, Hispanic, or Latino (Please specify): _____

SECTION 5 – OTHER

Check all that apply

1. How did you hear about the Bachelor of Applied Science in International Business program at North Seattle Community College?

- Family / Friend Radio College Schedule Social Media College Advisor Instructor
- NSCC Website Seattle Colleges Website Search Engine (google, bing, yahoo, etc) Bus Advertisements Billboard Other: _____

I certify to the best of my knowledge that all statements on this form are true.

Signature: _____ Date: _____

Professional/Technical Programs:
Bachelor of Applied Science, International Business



Student I.D. Number ____ / ____ / ____

Last Name _____ First Name _____ Birth Date _____

It is important to confirm that your contact information is correct at the following web address:
<http://www.northseattle.edu/kiosk> (click on "Update your Address, Email, or Phone")
The email address you supply at the above web address is where the results of your evaluation will be emailed.

From the list on the back of this form, mark the program/s for which you are applying.

Note: If you are submitting an *international transcript* (translated to English, required) you must *also* submit an agency evaluation; for more information go to the following internet address: <https://ip.northseattle.edu/>

Please list all colleges or universities to be evaluated. **Official transcripts must be used for evaluation of credits for transfer EXCEPT from Seattle Central or South Seattle colleges.**

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 6. _____ | 6. _____ |

STUDENT SIGNATURE _____ **DATE** _____

BAS MANAGER SIGNATURE _____ **DATE** _____

Signature is recommended but not required. Please meet with the BAS manager to review your educational plan.

NOTES

- Submit this form **AFTER** all transcripts have arrived at NSCC. Hand delivered Official Transcripts must be received in a sealed envelope from the issuing institution. **Do not open sealed transcripts.**
- A link to the audit reflecting the results of the credit evaluation will be sent to you by email within 8-10 weeks from the date this request is submitted; however, during high volume periods official evaluations may take longer.
- Overall transfer credits are only added to official transcripts at the time of graduation toward total credit count.
- Transfer credits and grades are included in the NSCC graduation GPA.
- Credits with less than a "D" or "1.0" grade are not counted toward graduation requirements.



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Turn Over To Select Program(s)



Business, Electronics and Information Technology

Accounting/Administrative Programs

- 24B International Business - BAS**
- 502D General Business - AAS
- 505 Accounting – AAS
- 505B Advanced Tax Preparation Certificate - Cert
- 505C Computerized Accounting Technology - Cert
- 505E Certificate of Accountancy - Cert
- 505G Tax Preparation Advanced Cert (old)
- 505H Bookkeeping Certificate in Accounting - Cert
- 542J Customer Service - Cert
- 547G Administrative Assistant - AAS
- 547H Administrative Assistant - Cert
- 547K Advanced Customer Service - Cert
- 547M Office Assistant – Cert
- 547N Office Support - Cert
- 547O Office Professional - Cert
- 577C Legal Administrative Assistant - Cert
- 254 Entrepreneurial Training - Cert
- 249 International Trade Certificate - Cert
- 298C Retail Management - Cert

Communications Programs

- 614A Communication Business & Media - Cert
- 614B Communication Business & Media – AAS-T
- 614C Communications & Media Arts - Cert

Electronics/Engineering Programs

- 630A Electronics Technology - AAS
- 630D Electronics Engineering Technology - AAS
- 630E Electronics Technology - Cert
- 630F Broadband Cable - Cert
- 630I Aviation Electronics I: Wire Assembly – Cert
- 630J Aviation Electronics II: Electronics Tech - Cert
- 651C Electronics Telecommunications Technology – AAS
- 653 Nanotechnology – AAS-T
- 653B Nanotechnology – Cert
- 654D Biomedical Equipment Technology – AAS
- 657C Sustainable & Conventional Energy & Control Cert
- 657D Sustainable & Conventional Energy & Control AAS
- 703 HVAC – AAS-T
- 703K HVAC Service – Cert
- 703M HVAC Core – Cert
- 798A Architectural Engineering Drafting – AAS
- 798C Architectural Engineering Drafting (Evening) - Cert
- 798D Architectural Engineering Drafting – Cert

Information Technology Programs

- 527A IT–Network Infrastructure & Security Support Specialist - Cert
- 527G IT-Network Infrastructure & Security Support Specialist- AAS

- 527H IT-Controlled Electronic Systems - AAS
- 527I IT-Controlled Electronic Systems - Cert
- 527J Network and Server Administration Specialist - AAS
- 527K Network and Server Administration Specialist - Cert

Real Estate Programs

- 275A Real Estate - AAS
- 275B Real Estate - Cert
- 275E Real Estate Sales - Cert
- 275G Commercial Real Estate & Investment Certificate - Cert
- 275H Real Estate Loan Processor - Cert
- 275I Real Estate Loan Originator - Cert
- 275J Real Estate Sales (Advanced) - Cert
- 275K Real Estate Escrow - Cert
- 275M Real Estate Appraiser Trainee - Cert
- 558 Real Estate Property Management - Cert

Watch Technology Programs

- 805A Watch Technology Institute - AAS
- 805B Watch Technology Institute - Cert

Health and Human Services/ Early Childhood

Early Childhood Programs

- 402B Early Childhood Education - AAS
- 402D Early Childhood Education - Cert

Medical Assisting/Administration/Transcription Programs

- 381B Medical Assisting - Cert
- 381C Medical Assisting - AAS
- 381E Clinical Lab Assisting - Cert
- 381F Medical Office Administration - Cert
- 381G Basic Medical Reception - Cert
- 574D Medical Transcription - Cert

Pharmacy Technician Programs

- 399A Pharmacy Technician - AAS
- 399B Pharmacy Technician - Cert

Nursing Programs

- 323 Degree in Nursing (LPN to RN Ladder) AAS-T
- 326A Practical Nursing - AAS
- 326B Practical Nursing - Cert

Nursing Assistant - Certified

- 329C Nursing Assistant – Cert

Radiologic Technology Programs

Note: These degrees are awarded by Bellingham Technical College; for more information visit <http://www.btc.ctc.edu>

If your program is not listed above, please fill in your program title **and** number:

International Business Application Scoring Rubric

This Application Scoring Rubric is for reference only so that applicants may understand how the application will be evaluated upon submission.

INTERNATIONAL BUSINESS BAS APPLICATIONS		
Element	Score	Max possible points
Fully completed packet submitted by first consideration date which includes: application, personal statement, transcripts, resume, and receipt for \$35 fee		10
Prerequisites complete? (ACCT&201, 202, and 203; BUS 210; BUS 201 or equivalents; ENGL& 101)	___ all complete ___ missing one _____ ___ missing two or more	10 5 0
Associate Degree Completed		10
Personal Statement		30
GPA (2.0 minimum required)		40 (GPA x 10, 4.0 = 40)
Total Points		100

Washington State Community Colleges

Upper Division

FY2013-14 Tuition Schedule (per quarter)

Credits	FY2013-14 Resident				FY2013-14 Nonresident			
	Operating Fee	Building Fee	Maximum S&A Fee	Tuition and Fees	Operating Fee	Building Fee	Maximum S&A Fee	Tuition and Fees
1	\$224.29	\$10.58	\$10.58	\$245.45	\$564.26	\$23.58	\$10.58	\$598.42
2	\$448.58	\$21.16	\$21.16	\$490.90	\$1,128.52	\$47.16	\$21.16	\$1,196.84
3	\$672.87	\$31.74	\$31.74	\$736.35	\$1,692.78	\$70.74	\$31.74	\$1,795.26
4	\$897.16	\$42.32	\$42.32	\$981.80	\$2,257.04	\$94.32	\$42.32	\$2,393.68
5	\$1,121.45	\$52.90	\$52.90	\$1,227.25	\$2,821.30	\$117.90	\$52.90	\$2,992.10
6	\$1,345.74	\$63.48	\$63.48	\$1,472.70	\$3,385.56	\$141.48	\$63.48	\$3,590.52
7	\$1,570.03	\$74.06	\$74.06	\$1,718.15	\$3,949.82	\$165.06	\$74.06	\$4,188.94
8	\$1,794.32	\$84.64	\$84.64	\$1,963.60	\$4,514.08	\$188.64	\$84.64	\$4,787.36
9	\$2,018.61	\$95.22	\$95.22	\$2,209.05	\$5,078.34	\$212.22	\$95.22	\$5,385.78
10	\$2,242.90	\$105.80	\$105.80	\$2,454.50	\$5,642.60	\$235.80	\$105.80	\$5,984.20
11	\$2,242.90	\$109.53	\$111.95	\$2,464.38	\$5,642.60	\$240.22	\$111.95	\$5,994.77
12	\$2,242.90	\$113.26	\$118.10	\$2,474.26	\$5,642.60	\$244.64	\$118.10	\$6,005.34
13	\$2,242.90	\$116.99	\$124.25	\$2,484.14	\$5,642.60	\$249.06	\$124.25	\$6,015.91
14	\$2,242.90	\$120.72	\$130.40	\$2,494.02	\$5,642.60	\$253.48	\$130.40	\$6,026.48
15	\$2,242.90	\$124.45	\$136.55	\$2,503.90	\$5,642.60	\$257.90	\$136.55	\$6,037.05
16	\$2,242.90	\$128.18	\$142.70	\$2,513.78	\$5,642.60	\$262.32	\$142.70	\$6,047.62
17	\$2,242.90	\$131.91	\$148.85	\$2,523.66	\$5,642.60	\$266.74	\$148.85	\$6,058.19
18	\$2,242.90	\$135.64	\$155.00	\$2,533.54	\$5,642.60	\$271.16	\$155.00	\$6,068.76
19	\$2,477.77	\$135.64	\$155.00	\$2,768.41	\$6,230.44	\$271.16	\$155.00	\$6,656.60
20	\$2,712.64	\$135.64	\$155.00	\$3,003.28	\$6,818.28	\$271.16	\$155.00	\$7,244.44
21	\$2,947.51	\$135.64	\$155.00	\$3,238.15	\$7,406.12	\$271.16	\$155.00	\$7,832.28
22	\$3,182.38	\$135.64	\$155.00	\$3,473.02	\$7,993.96	\$271.16	\$155.00	\$8,420.12
23	\$3,417.25	\$135.64	\$155.00	\$3,707.89	\$8,581.80	\$271.16	\$155.00	\$9,007.96
24	\$3,652.12	\$135.64	\$155.00	\$3,942.76	\$9,169.64	\$271.16	\$155.00	\$9,595.80
25	\$3,886.99	\$135.64	\$155.00	\$4,177.63	\$9,757.48	\$271.16	\$155.00	\$10,183.64

Invoice for Application Fee

Complete and deliver to cashier's office with \$35.00 payment

TO:	CASHIER
FROM:	BAS, International Business
BUDGET NUMBER:	148.012-3760
CODE:	PL

DATE: _____

Cashier: Please charge the appropriate fees as follows:

CUSTOMER NAME: _____
SID: _____

BAS APPLICATION :	FEE	\$35.00
		\$0.00
		\$0.00
		\$0.00
	Subtotal:	\$35.00
	Total:	\$35.00