



**NORTH SEATTLE
COLLEGE**

One of the Seattle Colleges

DSHS Adult Family Home Administrator Course Spring 2018

\$569.05 NUR155 + \$15 Administrative Fee

Item #6546- Saturdays and Sundays 9:00am-3:30pm, April 7-29, 2018

Item #6548- Saturdays 9:00am-3:30pm and Wednesdays 6:00-9:00pm, May 5- June 9, 2018

What	How
<p>*It is strongly advised that you attend the Orientation class before enrolling in this class</p>	<p>Information for the Orientation class can be found at https://continuinged.northseattle.edu/courses/orientation-adult-family-home-administration-program or by calling 206-934-3705</p> <p>The Orientation is generally held the first Monday of each month.</p>
<p>1. Update your residency status/Complete the Admissions Application with North Seattle College</p>	<p>Complete the "Admissions Application" form. Be sure to include your Student Identification Number (SID) which was sent in your confirmation email receipt. Email the form to conted@seattlecolleges.edu or fax to 206-934-3671</p> <p>You can also come to campus to apply to the college. Come to <i>ARRC</i>, located on the 2nd floor of the College Center Building. <i>ARRC</i> Regular Office Hours:</p> <p>Monday-Thursday: 8:00am-6:30pm Friday: 9:00am-4:30pm</p> <p><u>OR</u></p> <p>Come to <i>Continuing Education</i>, located on the 1st floor of the College Center Building. <i>Continuing Education</i> Regular Office Hours:</p> <p>Monday-Thursday: 8:00am-5:30pm Friday: 9:00am-4:30pm</p>
<p>2. Show Proof of English and Math Proficiency</p>	<p>Come to Continuing Education, located on the first floor of the College Center Building (near the main entrance of campus) to show:</p> <ol style="list-style-type: none"> 1. transcripts proving English and Math proficiency <u>OR</u> 2. Current professional license registered with the Washington State Department of Health <u>OR</u> 3. CASAS Exam score <p><i>*You will need to pay a \$15 administrative fee as part of the review process</i></p> <p>The CASAS Exam is used to evaluate the students understanding of English and Math. You will need to take the Casas Proctor Exam Form to the cashier to pay a \$35.00 exam fee, get your form stamped paid and then go to the Testing Center where you will be given 2 hours to complete the exam. Use this link to find the testing center calendar http://webshares.northseattle.edu/testing/Calendar/</p> <p>You will be given the results when you complete the exam and will need to bring the results, with a passing score of 215, back to Continuing Education.</p>
<p>3. Register for class</p>	<p>When you bring your proof of proficiency (test results, transcripts, or professional license) to Continuing Education you will be given instructions on how to register in person or online for the Adult Family Home Administration Class.</p>