

**Accounting AAS – 505**  
Requirements Effective Fall 2011  
Program Planning Guide

**Program Description:** This two-year program prepares students for immediate and future accounting supervisory positions. The program includes accounting and business skills as well as college transfer and supporting courses designed to strengthen the students' self-assurance and leadership qualities.

**Prerequisites:** Many classes have prerequisites. Prerequisites are those classes that prove eligibility for entry-level classes by testing or by having satisfied prior course work. Course work earned at other institutions must be unofficially evaluated or approved by a program advisor before registering. Courses in this degree with pre-requisites are marked with an asterisk (\*). See catalog for more information.

**Accounting AAS Prerequisites:** None

**Note:** Advanced placement testing, work experience, and transfer of credits may result in course waivers, credit transfer, and advanced placement.

<b>Program Requirements</b>		
<b>Course Number</b>	<b>General Education/Related Instruction Requirements (35 credits)</b>	<b>Credit Hours</b>
BUS 124	Excel for Business	5
BUS 131*	Integrated Communications in the Workplace	5
BUS 169	Using Computers in Business	5
BUS 200 or BUS&201	Law and Society or Business Law	5
BUS 210*	Business and Economic Statistics	5
BUS 236	Interpersonal Communication in the Workplace	5
ELECTIVE	Five credits from list of approved US Cultures or Global Studies courses	5
<b>Course Number</b>	<b>Degree Requirements (58 credits)</b>	
ACCT 110	Introduction to Accounting/Bookkeeping	5
ACCT 131*	Quick Books	5
ACCT 201	Principles of Accounting I	5
ACCT 202*	Principles of Accounting II	5
ACCT 203*	Principles of Accounting III	5
ACCT 255	Individual Income Tax	5
ACCT 257*	Business Tax Accounting	5
ACCT 260	Peachtree	5
ACCT 261*	Accounting Information Systems	5
ACCT 267	Not-for-Profit Financial Management	5
ACCT 271*	Ethics in Accounting	5
CWE 110	Internship	3
<b>Total Credits: 93</b>		
(excluding pre-requisites)		

## Program Outcomes:

- Collect, prepare, analyze, and interpret financial information to produce financial reports and schedules.
- Design and use models to make critical decisions, and arrive at valid and reliable conclusions using quantitative data appropriately.
- Describe and follow GAAP and government regulations, including taxation.
- Demonstrate technological proficiency in accounting software, bank reconciliations, journals, and ledgers.

## What Skills do I need to be successful in this field?

- <http://www.onetonline.org/link/summary/43-3031.00>

## What are some potential job titles?

- Accounting Associate
- Bookkeeper
- Accounting Clerk

## Wages, employment trends and pathways

- <http://www.onetonline.org/link/summary/43-3031.00#WagesEmployment>

**Course Sequence:** This program of study is outlined by quarter, and courses should be taken in the indicated sequence. However, it should not be concluded that students will always proceed through their program of study exactly as prescribed here. The number of quarters listed here is minimal. Not all courses are offered every quarter. Individual student experiences, educational and training background, and personal schedules and demands all may affect the time it takes to finish this program. Also, in general, summer quarter is not considered one of the full-time quarters in the program.

**1<sup>st</sup> quarter:** ACCT 110, BUS 169, BUS 200 or BUS &201

**2<sup>nd</sup> quarter:** ACCT 131, ACCT&201, BUS 124

**3<sup>rd</sup> quarter:** ACCT&202, ACCT 260, BUS 131

**4<sup>th</sup> quarter:** ACCT&203, ACCT 257, BUS 210

**5<sup>th</sup> quarter:** ACCT 255, ACCT 267, BUS 236, CWE 110

**6<sup>th</sup> quarter:** ACCT 261, ACCT 271, US Culture or Global Studies elective

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**NSC Advising Office:** (206) 934-3658, <https://northseattle.edu/advising>

**Website:** <https://northseattle.edu/career/degrees/accounting-aas>