

APPEAL PETITION FOR REINSTATEMENT OF FINANCIAL AID

All appeals must be accompanied by a signed statement describing in detail the unusual or extraordinary circumstances beyond your control. Appeals without documentation are generally denied. The Financial Aid Office will send you a letter indicating whether the status of your appeal and subsequent financial aid awards.

Letters of explanation must include the following items, at minimum:

- What happened
- When it happened (date specific)
- Why it is no longer a problem or the steps you are taking to assure it does not affect your future academic success.

My appeal is based on one of the following:

1. _____ I experienced unusual or extraordinary circumstances beyond my control.

Indicate the type of unusual circumstances beyond your control (check one):

Family Member's Death

Attach a copy of the death certificate or funeral notice

Illness

Attach documentation from a medical care provider

Other Unusual or Extraordinary Circumstances

Documentation must be attached. Examples of documentation include, but are not limited to, the following: court documents; letter from a mental health care provider; police reports; letter from North Seattle College's Disability Services office; letter from a member of the clergy.

2. _____ My last quarter of attendance meets each of the conditions below:

- a. I have successfully completed 6 or more credits towards my program of study**
- b. During my last quarter of attendance I completed all credits that I registered for**
- c. My current cumulative GPA is a 2.00 or better**

Please Note: Official transcripts must be submitted for coursework taken at another institution

CERTIFICATION: Each person signing this worksheet or submitting supporting documentation certifies that all information reported on it is complete and correct. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Printed Name

Signature

Date

Student ID or SSN