

# Financial Aid Program Change Request Form

**Instructions:** Please attach the information requested below and submit it to the Financial Aid Office with this appeal if you are changing your program of study. You may use the back of this form to respond to the questions asked, but be sure to respond to all questions. The Financial Aid Office will notify you via email or mail indicating whether or not your funding request has been approved. Please keep in mind that all your attempted credits at North Seattle College within the last 10 years are included in the calculation of the maximum number of credits allowed to complete your program.

**Plan ahead:** You are required to meet with an Advisor for an Education Plan.

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Last Name \_\_\_\_\_ First Name \_\_\_\_\_ SID \_\_\_\_\_

What is your current program of study? \_\_\_\_\_

What is your new program of study? \_\_\_\_\_

I have completed my program and want to pursue another degree.

Please complete each of the following:

- Written response that answers each of the following questions:
  - a. Explain why you are requesting a change in your program of study.
  - b. Financial aid is limited. How will you fund the credits required to complete your new program of study if you do not get aid?
  - c. If you are requesting to pursue a second degree, what is the benefit of this?
- Completed Education Plan - Make an appointment to see an Advisor in Student Success Services and request to create an "Education Plan." Submit a signed copy of the Education Plan with this form, along with any notations of course substitutions and pending transfer in credits.
- Request an official evaluation of all credits taken at all other colleges.

**CERTIFICATION:** By signing this worksheet, I certify that all of the information reported on it is complete and correct. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be referred to the OIG and/or be liable to repay all aid received.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Financial Aid Use Only</b>	Approved _____	Denied _____	
	Staff Initials _____	EPC update _____	FAM updated _____