IC Meeting
March 26, 2008
09:00 a.m.
Board Room

Minutes Summary

Present: Jack Bautsch, Tom Braziunas, Kim Chapman, Patricia Cheadle, Chris Chinn, Bob Fineman, Tom Griffith, Pete Lortz, Steve Miller, Marci Myer, Mary Ellen O’Keeffe, Katherine Riley, Sharon Simes, Edith Wollin

Guests: Mari Acob-Nash, Tom Butterworth, Farideh Faraz, Alice Melling, Walter Schacht, Bruce Kieser, Orestes Monterecy (Monty), John Sharify, Carol Summers, Jerry Woodard

NSCC’s long range campus plan
Walter Schacht, the architect from Schacht/Aslani Architects, presented information on the technology building renewal and NSCC’s long range campus plan. The pre-designed document for the tech bldg is due July 1, 2008. Walter said that what we submit as the pre-design can be reopened for discussion and changed.

The state has funded the design phase of the Integrated Resource Center at NSCC, but funding for the construction of the building was not included in the House Capital Budget this year. Funding for the IRC will be sought again in the 2009 legislative session. If approved in 2009, construction will begin in 2011.

Other projects in the long range campus plan over the next 5 years are Tech Building tenant relocation, Tech building renewal, Student Center, and Plaza Roof.

There was discussion that we do not presently have a long range education program plan and that we needed a plan to relocate the programs presently in the Tech building. Walter said that this meeting is the first of a series of meetings to discuss the tech building renewal and long range campus plan with the college community. As part of the process, a project steering committee needs to be formed, which will be chaired by one of the vice presidents. Walter’s recommendation is to have a 7 member steering committee. Eventually, there will be a stakeholders’ group formed for each project.

Enrollment management
Jerry Woodard provided comparison data to IC on state funded FTE students, FTE faculty, S/F ratio, direct instruction salaries by academic year beginning with 2004-05. He also distributed data on total FTE students, actual and model FTE faculty, total and model S/F ratios, percent of model by division by academic year beginning with 2004-05.
Jerry has a website [http://webshare.northseattle.edu/research/](http://webshare.northseattle.edu/research/) with institutional research data about our students and programs.

We are at 97.69% of our FTE goal for winter 2008. We are at 104.53% of our worker retraining FTE goal for winter. We are at 82.39% of our FTE goal for spring quarter.

There was discussion that students will enroll as late as they can in a class in order to pay their tuition at a later date. Seattle Public Schools will be on spring break next week, and we don’t know what impact that will have on students registering next week. The deans will send to Alice Melling a list of low enrolled classes. We are at 401 international students, and international students continue to arrive at NSCC for orientation and testing.

**Study abroad initiative**
Mari Acob-Nash said that NSCC has joined the Washington Community College Consortium for Study Abroad (WCCCSA), which is a consortium enabling our faculty to teach abroad as well as our students can study abroad. Mari will discuss WCCCSA through the TLC or at Collaboration Day.

**Future meeting**
Meredith Brown, director of Ed Fund, will be invited to a future IC meeting to discuss the Ed Fund and Dan Evans awards.

**Adjournment**
The meeting adjourned at 11:50 am.